

J. J. Keller®

IFTA/IRP Compliance Health Check

Complying with the requirements of the **International Fuel Tax Agreement** (IFTA) and the **International Registration Plan** (IRP) requires you to keep track of a wealth of information. And if you're audited, missing any of this information could result in penalties.

IFTA and IRP audits are mandated for **3%** of all registrants annually.



Taking advantage of our complimentary **IFTA/IRP Compliance Health Check** to review your vehicle compliance documents is a good first step to understanding the state of your vehicles so you can avoid fines, penalties or getting placed out of service. **We'll evaluate a sampling of your vehicle compliance documents and provide a summary of our observations.**

Here's how the Health Check works:

- You'll provide us with an equipment list of up to five units using the template we provide
- We'll pick a sampling of units and select a time period (up to five units for a maximum of one quarter of travel)
- We'll act as an auditor and ask for the following required documentation:
 - ✓ Previous IRP renewals
 - ✓ Previous quarter's IFTA tax report (same timeframe as above)
 - ✓ IFTA decals (balance and tracking)
 - ✓ Detailed individual driver trip reports or GPS coordinates from onboard technology for the five vehicles for one quarter
 - ✓ Fuel receipts or billings
 - ✓ Bulk reconciliation withdrawal log and invoice from fuel provider
 - ✓ Fuel and mileage for each unit in each state (in summary format)
- We'll review the documentation and validate the accuracy and completeness of this information
- You'll receive our IFTA/IRP Compliance Health Check report detailing your fleet's compliance level

To keep your fleet compliant, call me to discuss how our Vehicle Services can provide valuable peace of mind.

888.473.4638 | JKeller.com/VehicleServices



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Since 1953

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IFTA/IRP COMPLIANCE HEALTH CHECK (cont.)

Why J. J. Keller?

Industry Leaders

Since our beginning in 1953, we've been dedicated to making it easier for companies to improve safety and comply with complex regulations. Today, that spirit continues. Our experienced staff, sophisticated systems, and breadth of solutions serve over 600,000 customers, including 90% of the Fortune 1000® companies. We'll work tirelessly to help you achieve your safety and compliance goals.

Regulatory Knowledge

Our expertise spans nearly 1,500 topics. Rest assured, our experts truly understand IFTA and IRP, and will carefully monitor and audit every document. If there's an audit risk or a way to increase your efficiency, we'll uncover it. Our goal for you is 100% compliance!

Audit Support

In the event of an audit, we'll prepare your records and manage the entire process, including conducting the audit at our J. J. Keller corporate headquarters whenever possible.

Client Information Center

Use our secure J. J. Keller® web portal to get 24/7 access to information, and reporting on your compliance and all the work we manage on your behalf.

Over the past five years, we've helped clients get their fines reduced by nearly 70%, and prevented almost 20% of those audited from having to pay any fines at all.



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